

**Parks Committee Meeting
Courthouse Conference Room A231
September 1, 9:00 a.m.**

Call to Order: Meeting was called to order at 9:02 a.m. by Chairperson Sumpter.

The meeting was properly announced.

Roll Call: Committee Members: Joanne Sumpter, Dave Renner, Deena Griffin, Bill Miller, and Jerry Kotlowski. Others present: Fred Nickel – Parks Director, Darren Tolley – Petenwell Park Manager, and Mark Miller – Castle Rock Park Manager.

Approve Agenda: Motion by Kotlowski/Miller to approve the agenda as presented. Motion carried by unanimous vote.

Previous Minutes: Motion by Renner/Griffin to approve the August 3 & 18, 2010, minutes as printed. Motion carried by unanimous vote.

Agenda Items:

Correspondences /Special User Requests: None.

Public Participation on Agenda Items: None.

Monroe Town Road Concerns/Maintenance of Bighorn & 20th Drive Going Through County Park Property: Director read a letter from the Highway Department regarding the traffic study that was performed. Discussion followed, no action was taken. Item to be kept on the upcoming agenda(s).

Possible User Discount for Veterans: Motion by Griffin/Renner to approve a 10 % discount for active military provided they present valid/current identification beginning January 1, 2011. Voice vote, Miller – no, all others, yes. Motion carried by unanimous vote.

Trails Management Report: Trails close for the season November 1 annually. The Department has not received any complaint calls on the ATV trails this season. The ATV State aid agreements have been received other than for the ATV maps. \$.10 per rod reimbursement was awarded for the Jefferson easement trail segment.

Employee Status Reports: The busy season is winding down and most LTE's will be finished working for the season soon.

Parks Master Plan: Director met with Clem Sefronek from MSA, Master Plan revisions will cost approximately \$800.00 and are necessary to apply for cost share dollars. Director also discussed a possible feasibility study for Castle Rock Park boat harbor.

Park Managers Reports: Castle Rock Park Manager reported all is going well. The DNR will be removing stumps on the East side of Z. Committee members were asked to have their photo taken with the DNR at the jobsite.
Petenwell Park Manager reported all is going well and expects a good holiday weekend.

Castle Rock Park Pulping Project Report: The project went well and is finished other than waiting on final load tickets and payment.

Motion by Kotlowski/Miller to take a five minute recess. Motion carried by unanimous vote.

Recreation Report by Committee Members: None.

Revenue Report: Will be provided to Committee once completed.

Expense Check Summary Report and Fund Balances for Castle Rock and Petenwell Parks 2011 Budget Proposals: Will be provided to Committee once received.

2011 Budget Proposals: Motion by Griffin/Kotlowski and carried by unanimous vote to forward the budget proposals with the following changes to Finance Committee:

Castle Rock Park Capital expenses to \$51,000, Total Expenditures \$424,305.00.

Castle Rock Park Revenue to \$403,649.00.

Petenwell Park Revenue to \$560,184.00.

Total Revenues to \$1,146,864.00.

Total Expenditures \$1,343,784.99.

Tax Levy \$196,920.00.

Administrative vehicle replacement contingent upon funds becoming available from the Administrative health insurance fund.

Total of \$72,120.00 verses \$16,895.00 on grant aid worksheet.

Delete the 1998 and 1999 Chevy trucks and add the 2005 Dodge truck to vehicle worksheet.

Add student intern to employee list.

Be sure the carryover worksheet reflects the current balances in black.

Equipment Purchases: No action.

Future Agenda Items: Town of Monroe road concerns.

Set Next Meeting Date: October 6, 2010, 9:00 a.m., Courthouse Conference Room A231.

Adjourn: Motion by Griffin/Renner to adjourn at 11:20 a.m. Motion carried by unanimous vote.

Submitted by,

Deena Griffin
Secretary

Minutes prepared by Rita Kolstad, Parks Clerk/Bookkeeper.
These minutes have not been approved by the Parks Committee.